

**NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FY 2019 (Indicative)**

PAP Code	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)
				Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000	Procurement of office, IT, and other supplies and materials	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	1,777,293.00	1,777,293.00		Procurement of office/IT supplies and materials including semi-expendable supplies and materials
100000100001000 310100100004000	Procurement for utilities (water and electricity)	FAD/ TSD/OD	WETI	N/A	N/A	N/A	Jan-Feb. 2018	GAA	1,736,000.00	1,736,000.00		Provision of electricity and water for the building of NAST (from Meralco and Manila Water Co., Inc.)
100000100001000 310100100001000 310100100002000 310100100004000	Telecommunication and internet service	FAD/ TSD/OD	WETI	N/A	N/A	N/A	Jan-Feb. 2018	GAA	1,412,000.00	1,412,000.00		Provision of telephone lines by PLDT; mobile cards; internet connection service and dedicated web server hosting
100000100001000 310100100001000 310100100002000 310100100004000	Advertisements in tri-media	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	368,000.00	368,000.00		Advertisement in tri-media for publication of Invitation to Bid, NAST awardees and obituary for National Scientists
100000100001000 310100100001000 310100100002000 310100100004000	Repairs and maintenance of building, office/IT equipment, motor vehicles, exhibits and other NAST properties	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As needed/ required	As needed/ required	As needed/ required	As needed/ required	GAA	473,180.00	473,180.00		Repair of office/IT equipment, furnitures, motor vehicles, exhibits and other properties as needed
100000100001000 310100100001000 310100100002000	Legal services (notarial fees)	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As needed/ required	As needed/ required	As needed/ required	As needed/ required	GAA	32,000.00	32,000.00		Notarial fees for contracts and other documents
310100100001000 310100100002000	Photo and video coverages	TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	50,000.00	50,000.00		Photo and video coverage services during the ASM and awarding ceremonies
310100100001000	Consultant	TSD	NP-53.7 Highly Technical Consultant	As scheduled	As scheduled	As scheduled	As scheduled	GAA	-	-		
310100100001000 310100100002000	Artists	TSD	NP-53.6 Scientific, etc.	As scheduled	As scheduled	As scheduled	As scheduled	GAA	36,000.00	36,000.00		Artists to perform during awarding ceremonies
100000100001000 310100100004000	Janitorial services	FAD/ TSD/OD	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GAA	911,000.00	911,000.00		Janitorial services (4 janitors); the bidding is conducted by DOST where NAST is one of the contracting parties

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				Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000	Procurement of office, IT, and other supplies and materials	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	1,777,293.00	1,777,293.00		Procurement of office/IT supplies and materials including semi-expendable supplies and materials
100000100001000 310100100004000	Procurement for utilities (water and electricity)	FAD/ TSD/OD	WETI	N/A	N/A	N/A	Jan-Feb. 2018	GAA	1,736,000.00	1,736,000.00		Provision of electricity and water for the building of NAST (from Meralco and Manila Water Co., Inc.)
100000100001000 310100100001000 310100100002000 310100100004000	Telecommunication and internet service	FAD/ TSD/OD	WETI	N/A	N/A	N/A	Jan-Feb. 2018	GAA	1,412,000.00	1,412,000.00		Provision of telephone lines by PLDT; mobile cards; internet connection service and dedicated web server hosting
100000100001000 310100100001000 310100100002000 310100100004000	Advertisements in tri-media	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	368,000.00	368,000.00		Advertisement in tri-media for publication of Invitation to Bid, NAST awardees and obituary for National Scientists
100000100001000 310100100001000 310100100002000 310100100004000	Repairs and maintenance of building, office/IT equipment, motor vehicles, exhibits and other NAST properties	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As needed/ required	As needed/ required	As needed/ required	As needed/ required	GAA	473,180.00	473,180.00		Repair of office/IT equipment, furnitures, motor vehicles, exhibits and other properties as needed
100000100001000 310100100001000 310100100002000	Legal services (notarial fees)	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As needed/ required	As needed/ required	As needed/ required	As needed/ required	GAA	32,000.00	32,000.00		Notarial fees for contracts and other documents
310100100001000 310100100002000	Photo and video coverages	TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	50,000.00	50,000.00		Photo and video coverage services during the ASM and awarding ceremonies
310100100001000	Consultant	TSD	NP-53.7 Highly Technical Consultant	As scheduled	As scheduled	As scheduled	As scheduled	GAA	-	-		
310100100001000 310100100002000	Artists	TSD	NP-53.6 Scientific, etc.	As scheduled	As scheduled	As scheduled	As scheduled	GAA	36,000.00	36,000.00		Artists to perform during awarding ceremonies
100000100001000 310100100004000	Janitorial services	FAD/ TSD/OD	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GAA	911,000.00	911,000.00		Janitorial services (4 janitors); the bidding is conducted by DOST where NAST is one of the contracting parties

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100000100001000 310100100004000	Security services	FAD/ TSD/OD	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GAA	773,000.00	773,000.00		Security services (4 guards); the bidding is conducted by DOST where NAST is one of the contracting parties
100000100001000	Fidelity bond and property insurance	FAD	Direct Contracting	N/A	N/A	N/A	As scheduled	GAA	168,000.00	168,000.00		The Fidelity Bond is availed directly from the Bureau of the Treasury; the insurance of NAST properties including motor vehicle is contracted with GSIS.
100000100001000 310100100001000 310100100003000 310100100002000 310100100004000	Plane/bus/boat tickets and accommodation services	FAD/ TSD/OD	NP-53.9 and NP-53.10	As scheduled	As scheduled	As scheduled	As scheduled	GAA	3,115,000.00	3,115,000.00		Purchase of plane/bus/boat tickets including motor vehicle rentals necessary for movement of employees from assigned station to another; also includes availment of accommodation services
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000	Lease of Venue	FAD/ TSD/OD	NP-53.10 Lease of Venue	As scheduled	As scheduled	As scheduled	As scheduled	GAA	8,507,000.00	8,507,000.00		Venue (meals and accommodaton) and catering services for meetings, fora, workshops, awarding ceremonies, etc.
310100100001000 310100100002000	Newspaper and journal subscriptions	FAD/ TSD/OD	Direct Contracting	N/A	N/A	N/A	As scheduled	GAA	37,000.00	37,000.00		Newspaper and scientific journal subscription
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000	Printing and publication services	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	515,000.00	515,000.00		Printing of NAST publication, annual report, souvenir programs, brochures, flyers, etc.
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000	Rental of vehicles and equipment	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	275,000.00	275,000.00		Rental of audio-visual equipment and motor vehicles needed in NAST activities
310100100002000	Medals, plaques, trophies and academic gowns	TSD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	490,000.00	490,000.00		Fabrication of trophies, plaques, medals and academic gowns for awardess of different NAST awards
310100100003000	Funeral/memorial services	TSD	NP-53.2 Emergency Cases	As needed	As needed	As needed	As needed	GAA	900,000.00	900,000.00		Funeral services for deceased National Scientists
TOTAL									21,575,473.00	21,575,473.00	-	

Prepared and Consolidated by:

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Recommending Approval:

LUNINGNING SAMARITA DOMINGO
Director IV

Approved:

RHODORA V. AZANZA
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