

NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR FY 2017

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Office Supplies and Materials	OD/TSD/ FAD	Procurement Services (PS)/ Shopping/ Small-Value Procurement	March, June and September 2017				GAA	2,158,556.00	2,158,556.00		Procurement of various supplies and materials per PMPPs (office, IT, gasoline, oil, janitorial, electrical, etc.)
	Procurement of utility services (water and electricity)	-do-	WETI	January to December 2017				GAA	785,000.00	785,000.00		Procurement for the supply of water and electricity to the NAST building
	Procurement of communication services (telephone, postage and deliveries, and internet)	-do-	WETI	January to December 2017				GAA	859,000.00	859,000.00		Procurement for the provision of telephone lines and internet connections; for mailing and delivery of communications and purchase of cell cards
	Advertisements in newspapers	-do-	Small-Value Procurement	January and March 2017				GAA	193,000.00	193,000.00		Publication in leading newspapers of notice of bidding, obituaries and announcement of awards
	Procurement for various repair works	-do-	Bidding or Small-Value Procurement	March to September 2017				GAA	499,000.00	499,000.00		Various repair/renovation works needed for the maintenance of the building (including hiring of design consultant); motor vehicles, office equipment, exhibits and other properties
	Procurement of various professional and general services	-do-	Small-Value Procurement or Direct Contracting	January to December 2017				GAA	2,686,000.00	2,686,000.00		Procurement for legal (notary), janitorial, security, carpentry and professional services (photo and video, etc.)
	Consultancy services	-do-	Small-Value Procurement	As needed				GAA	30,000.00	30,000.00		Procurement for services of consultant (researchers, design, etc.)
	Fidelity bonds & insurance premiums	-do-	Small-value procurement	February, March and May 2017				GAA	168,000.00	168,000.00		Bond premiums of accountable officials and insurance of building and properties
	Travelling/transportation and delivery services	-do-	Small-value procurement	January to December 2017				GAA	1,982,000.00	1,982,000.00		Plane fare (foreign and local) including related expenses

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement					Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement for venue and related services for meetings, conferences, etc.	-do-	Small-value procurement/ Negotiated procurement- Lease of prop.	January to December 2017				GAA	5,813,000.00	5,813,000.00		Venue including meals, accommodations, and other expenses for meetings, for a, roundtable discusssion, workshops, necrological services, etc.
	Subscriptions	-do-	Small-value procurement	January to December 2017				GAA	37,000.00	37,000.00		Newspaper, magazine and journals subscriptions
	Membership Dues	-do-	Small-value procurement	June 2017				GAA	50,000.00	50,000.00		Membership to AASSA
	Printing and Binding Services	-do-	Small-value procurement	January to December 2017				GAA	737,000.00	737,000.00		Printing of NAST Annual Reports, NAST Transactions, proceedings of meetings, flyers, letterheads, tarpaulin, etc.
	Rent of equipment, vehicles, venue, etc.	-do-	Small-value procurement	January to December 2017				GAA	185,000.00	185,000.00		Rental of equipment, vehicles, venue, etc.
	Necrological and funeral services	-do-	Small-value procurement	As needed				GAA	450,000.00	450,000.00		Necrological and funeral services for national scientists
	Trophies, plaques, medals, etc.	-do-	Small-value procurement	June and October 2017				GAA	344,000.00	344,000.00		Design and production of trophies, medals and plaques for winners of different awards
	Purchase of Equipment	-do-	Public Bidding	April, June and December 2017				GAA	6,000,000.00		6,000,000.00	Centralized aircon system for the PSHC
	Furniture and Fixtures	-do-	Public Bidding	April, June and December 2017				GAA	1,500,000.00		1,500,000.00	Furniture and Fixtures for the Philippine Science Heriage Center
	TOTAL								24,476,556.00	16,976,556.00	7,500,000.00	

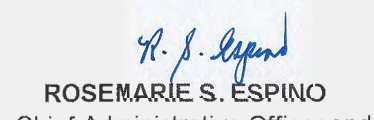
Prepared and Consolidated by:

Certified Correct.

Recommending Approval:

Approved:


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NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY, PHILIPPINES
3rd Level, Science Heritage Building
DOST Compound, Bicutan, Taguig City

FY 2017 PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End-user/Unit: **Finance and Administrative Division**

Source of funds: General Fund

P/A/Ps: General Administration and Support Service

P/A/P Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
100010000	PROCUREMENT OF OFFICE, IT AND OTHER SUPPLIES AND MATERIALS			Procurement Service (PS)/ Small Value Procurement (SVP)												
	1. Office Supplies and Materials															
	Adhesive tape, double, foam	5 rolls	300.00	SVP												
	Adhesive tape, double, tissue	50 rolls	1,550.00	SVP												
	Ballpoint pen, black/blue	20 pcs	100.00	PS												
	Battery, 9V (for wireless mic)	9 pcs	2,309.00	SVP												
	Board covers, vellum (10 pcs/pack), letter size	50 packs	1,000.00	SVP												
	Board paper, legal size (10 pcs/pack)	10 packs	250.00	PS												
	Correction fluid	10 btls	200.00	SVP												
	Cutting Mat	3 pcs	350.00	SVP												
	Paper, copy, subs. 24, letter size	50 reams	12,500.00	PS												
	Paper, copy, subs. 24, legal size	250 reams	28,100.00	PS												
	Paper, copy, subs. 24, A4 size	250 reams	33,005.00	PS												
	Paper, colored, letter size	5 reams	1,500.00	SVP												
	Paper, colored, legal size	10 reams	3,000.00	SVP												
	Paper, photo (10 pcs/pack)	5 packs	250.00	SVP												
	Standing sprays/flowers	15 pcs	45,000.00	SVP												
	Sticker paper matt, A4 8065m	10 pcs	300.00	SVP												
	Tape, Lift-off for Olympia typewriter	3 bxs.	1,650.00	SVP												
	Typewriter ribbon for Olympia typewriter	3 pcs	900.00	SVP												
	Transparency, A4	2 packs	207.00	SVP												
	Assorted christmas decors	As needed	10,000.00	SVP												
	T-shirts for sports and other celebrations	As needed	10,000.00	SVP												
	Sub-total		152,471.00													
	2. Computer Supplies															
	Brother #BT600bk-black	12 pcs	4,680.00	SVP												
	Brother #BT5000y-yellow	12 pcs	4,680.00	SVP												
	Brother #BT5000m-magenta	12 pcs	4,680.00	SVP												
	Brother #BT5000c-cyan	12 pcs	4,680.00	SVP												
	HP 932XL -black	12 pcs	7,608.00	SVP												
	HP 933XL- cyan	12 pcs	6,684.00	SVP												
	HP 933XL-magenta	12 pcs	6,684.00	SVP												

P/A/P Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	HP 933XL-yellow	12 pcs	6,684.00	SVP												
	Toner cartridge for copier mdl. 2000LE	4 crtg	11,200.00	Direct Contracting												
	Toner cartridge for copier mdl MP2501L	10 crtg	27,110.00	Direct Contracting												
	Canon ink #750 PGBK	20 crtg	13,300.00	SVP												
	Canon ink #751 Black	15 crtg	8,400.00	SVP												
	Canon ink #751 Cyan	15 crtg	8,400.00	SVP												
	Canon ink #751 Yellow	15 crtg	8,400.00	SVP												
	Canon ink #751 Magenta	15 crtg	8,400.00	SVP												
	HP ink #905 Black	15 crtg	12,600.00	SVP												
	HP ink #905 Cyan	15 crtg	7,725.00	SVP												
	HP ink #905 Yellow	15 crtg	7,725.00	SVP												
	HP ink #905 Magenta	15 crtg	7,725.00	SVP												
	Printer	2 units	10,000.00	SVP												
	Sub-total		177,365.00													
	3. Electrical Supplies															
	Plug adaptor	50 pcs.	2,500.00	SVP												
	Plug	20 pcs.	2,500.00	SVP												
	Extension cord/wire	10 pcs.	5,000.00	SVP												
	Telephone wire with connectors	As needed	1,000.00	SVP												
	Flourescent tube, T5	9 pcs	990.00	PS												
	Flourescent tube with housing, T5	3 sets	840.00	PS												
	Sub-total		12,830.00													
	4. Janitorial Supplies and Materials															
	Dipper, water	4 pcs.	160.00	SVP												
	Drum, plastic	5 pcs.	3,450.00	SVP												
	Garden hose, PVC, 100 ft. 5x8"	2 rolls	3,000.00	SVP												
	Pail, small	6 pails	600.00	SVP												
	Scrubbing pad	10 pads	8,300.00	PS												
	Polishing pad	10 pads	4,700.00	SVP												
	Soap, liquid (dishwashing)	100 pouches	1,000.00	PS												
	Paper towel	10 rolls	1,000.00	PS												
	Air freshener	10 pcs	2,000.00	PS												
	Liquid hand soap	20 btls.	1,300.00	PS												
	Tissue holders	2 pcs.	1,000.00	SVP												
	Toilet brush	6 pcs.	1,800.00	PS												
	Disinfectant liquid	6 liters	480.00	PS												
	Steel wool	6 pcs.	900.00	PS												
	Sub-total		29,690.00													
	5. Motor Vehicle Parts and Supplies															
	Gasoline, unleaded	As needed	300,000.00	SVP												
	Tires	12 pcs	60,000.00	SVP												
	Battery	3 units	10,000.00	SVP												
	Car deodorant	18 cans	1,800.00	SVP												
	Armor All (car wax)	3 cans	400.00	SVP												

P/A/P Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Tire black	3 cans	500.00	SVP												
	Rags (rubberized)	3 pcs	350.00	SVP												
	Seat cover	1 lot	3,500.00	SVP												
	Sub-total		376,550.00													
	6. Building Maintenance supplies and materials															
	Door knob	5 pcs	2,500.00	SVP												
	Teplon tape	5 pcs	200.00	SVP												
	Valve, angle	4 pcs	380.00	SVP												
	Vulcaseal	10 cans	1,100.00	SVP												
	Carpentry tools (hammer, screw drivers, etc.)	1 set	2,500.00	SVP												
	Other building supplies and materials	As needed	2,500.00	SVP												
	Sub-total		9,180.00													
	7. Accountable Forms															
	Check booklets	5 booklets	3,215.00	Direct Contracting												
	Official receipts	5 booklets	750.00	Direct Contracting												
	Sub-total		3,965.00													
	Sub-total		762,051.00													
100010000	PROCUREMENT OF VARIOUS SERVICES															
	1. Utilities															
	Water	As needed	127,000.00	WETI												
	Electricity		658,000.00	WETI												
	Sub-total		785,000.00													
	2. Communications															
	Telephone (Landline and Mobile)	As needed	66,000.00	WETI												
	Postage and Deliveries (as needed)	As needed	6,000.00	WETI												
	Internet Subscription	1 lot	50,000.00	WETI												
	Website Maintenance	As needed	197,000.00	WETI												
	Sub-total		319,000.00													
	3. Advertising															
	Notices of bidding, announcements, etc.	As needed	21,000.00	SVP												
	Sub-total		21,000.00													
	4. Professional Services															
	Legal Services (notrial fees)	As needed	7,000.00	As needed												
	General Services	As needed	25,000.00	Public Bidding												
	Security Services	3 guards	545,000.00	Public Bidding												
	Janitorial Services	4 janitors	541,000.00	Public Bidding												
	Other Professional and General Services	As needed	300,000.00	SVP												
	Sub-total		1,418,000.00													
	5. Repairs and Maintenance (Labor and Materials)															
	Building and Structures (repair of roof, roofdeck, glass bay windows, water system, windows, window blinds, etc.)	As needed	211,000.00	SVP												
	Transportation/Motor Vehicle	As needed	115,000.00	Direct Contracting												

P/A/P Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office, IT and other equipments	As needed	48,000.00	Direct Contracting												
	Furniture, Fixtures and other PPE	As needed	10,000.00	SVP												
	Sub-total		384,000.00													
	6. Fidelity Bonds and Insurance of properties		168,000.00	Direct Contracting												
	7. Travelling Expenses															
	Transportation/Travels (local)	As needed	152,000.00	SVP												
	Sub-total		152,000.00													
	8. Lease of Venue															
	For Executive Council and other meetings	1 meeting/mo or as needed	171,000.00	Negotiated Procurement - Lease of Venue												
	Sub-total		171,000.00													
	9. Subscriptions															
	Newspaper subscriptions	1 issue/day	7,000.00	SVP												
	Sub-total		7,000.00													
	10. Rentals															
	Motor Vehicle	As needed	5,000.00	SVP												
	Equipment	As needed	5,000.00	SVP												
	Sub-total		10,000.00													
	11. Printing Services															
	Printing of tarpaulin, announcements, posters, etc.	As needed	5,000.00	SVP												
	Sub-total		3,440,000.00													
	TOTAL		4,202,051.00													

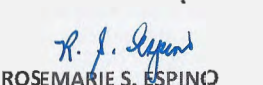
Legend: Procurement and/or delivery

- Notes:
1. The mode of procurement for the above goods and services will be either through Shopping, Small Value Procurement or Bidding whichever is applicable.
 2. The bidding for the procurement for Security and Janitorial Services is done by DOST with the agencies within the compound like NAST as one of the parties in the contract.
 3. The services for landline phones, water and electricity is provided by PLDT Co., Manila Water Co., Inc. and Meralco, respectively, the available providers in Bicutan, Taguig City.
 4. The bond premiums of accountable officials and employees is through the Bureau of the Treasury.
 5. The fire and typhoon insurance of the building, vehicle, equipment and other properties of NAST is contracted with the Government Services Insurance System.
 6. The amount and quantity of the above goods and services are subject to adjustment as required and/or needed in the operation of NAST.

Prepared by:


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Submitted by:


LUNINGNING SAMARITA DOMINGO
Director IV

NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY, PHILIPPINES
3rd Level, Science Heritage Building
DOST Compound, Bicutan, Taguig City

FY 2017 PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End-user/Unit: **Technical Services Division (TSD) - Awards**

Source of funds: General Fund

P/A/Ps: Granting of Performance Awards and Achievement Incentives for Exemplary contributions to the development of Science and Technology

Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30102005	PROCUREMENT OF OFFICE SUPPLIES AND MATERIALS			Procurement Service (PS)/ Small Value Procurement (SVP)												
	1. Office Supplies and Materials															
	Adhesive tape, clear, 1 inch	50 rls	1,300.00	SVP												
	Ballpen	1000 pcs	7,000.00	PS												
	Board cover, A4 (10 pcs/pack)	200 packs	5,500.00	SVP												
	Board cover, legal (10 pcs/pack)	200 packs	6,000.00	SVP												
	Board cover, short (10 pcs/pack)	200 packs	5,500.00	SVP												
	Certificate Holder	500 pcs	70,000.00	PS												
	Conference Bag	500 pcs	95,000.00	SVP												
	Copy paper, colored, A4	100 reams	55,000.00	SVP												
	Copy paper, colored, legal	100 reams	55,000.00	SVP												
	Copy paper, subs. 24, A4	200 reams	50,000.00	SVP												
	Copy paper, subs. 24, legal	200 reams	50,000.00	SVP												
	Double-sided tape, foam, 1 inch	20 rls	3,140.00	PS												
	Double-sided tape, tissue, 1 inch	20 rls	1,140.00	PS												
	Gift wrapper	15 pcs	150.00	SVP												
	Index Tab	250 box	13,000.00	PS												
	Metal Ruler	3 pcs	450.00	PS												
	Post-it	50 packs	2,500.00	PS												
	Ribbon, organza, 1 inch	15 rls	6,750.00	SVP												
	Ribbon, organza, 1/4 inch	5 rls	1,500.00	SVP												
	Ribbon, organza, 3 inch	2 rls	1,000.00	SVP												
	Sign here sticker	50 packs	1,500.00	SVP												
	Special paper , legal (10 pcs/pack)	200 packs	8,000.00	SVP												
	Special paper, short (10 pcs/pack)	200 packs	7,500.00	SVP												
	Staple wire, 35mm	10 boxes	420.00	PS												
	Sticker paper, matt, A4 (10 pcs/pack)	100 packs	3,000.00	SVP												
	Sub-total		450,350.00													
	2. Computer Supplies and Materials															
	1TB External Hard Drive	5 pcs	20,000.00	PS												
	HP 131 Atoner #CF210A-black, original	3 pcs	8,400.00	SVP												
	HP 131 Atoner#CF211A- cyan, original	3 pcs	8,700.00	SVP												
	HP 131 Atoner#CF212A-yellow, original	3 pcs	8,700.00	SVP												
	HP 131 Atoner#CF213A - magenta, original	3 pcs	8,700.00	SVP												

Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Toner 2501 for copier model 2501L	10 pcs	28,000.00	Direct Contracting			3			3						
	Toner cartridge for copier mdl. 1312	10 crtg	25,000.00	Direct Contracting												
	Toner cartridge for copier mdl. 2000LE	10 crtg	27,000.00	Direct Contracting												
	USB Flash Drive, 32GB	50 pcs	10,000.00	PS												
	Sub-total		144,500.00													
	3. Fuel, Oil Lubricants															
	Fuel	500 liters	20,000.00	SVP												
	Oil	20 liters	4,000.00	SVP												
	Lubricants	20 liters	5,000.00	SVP												
	Sub-total		29,000.00													
	4. Other Materials															
	Suit/garment bag	25 pcs	8,750.00	SVP												
	Travelling bag	1 pc	15,000.00	SVP												
	Tokens	as needed	300,000.00	SVP												
	Sub-total		323,750.00													
	5. Equipment															
	Printer	2 pcs	28,000.00	SVP												
	Computer Chair	5 pcs	15,000.00	SVP												
	Sub-total		43,000.00													
	Sub-total		990,600.00													
30102005	PROCUREMENT OF VARIOUS SERVICES															
	1. Communications Expenses															
	Telephone (Landline and Mobile)	As needed	50,000.00	WETI												
	Postage and Deliveries	As needed	90,000.00	WETI												
	Internet	As needed	35,000.00	WETI												
	Sub-total		175,000.00													
	2. Transportation and Delivery Expense															
	Local Travel	As needed	1,525,000.00													
	3. Medals, Plaques, Trophies and Gowns															
	Academic Gowns	As needed	100,000.00	SVP												
	Medals	As needed	50,000.00	SVP												
	Plaques	As needed	100,000.00	SVP												
	Trophies	As needed	194,000.00	SVP												
	Sub-total		344,000.00													
	4. Maintaining and Operating Expenses															
	Professional Services	As needed	300,000.00													
	Advertising	As needed	90,000.00	SVP												
	Printing and publication(envelops, flyers, announcements, brochures, notepads, etc.)	As needed	300,000.00	SVP												
	Representation expenses (venue and food for meetings and awarding ceremonies)	As needed	3,134,000.00	Lease of Venue												
	Rent of motor vehicle	As needed	15,000.00	SVP												
	Rent of equipment	As needed	10,000.00	SVP												
	Subscription Expenses	As needed	25,000.00	SVP												
	Subtotal		3,874,000.00													

NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY, PHILIPPINES

3rd Level, Science Heritage Building
DOST Compound, Bicutan, Taguig City

FY 2017 PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End-user/Unit: **Advisory and Linkages**

Source of funds: General Fund

P/A/Ps: Formulation of Policy recommendations on relevant Science and Technology concerns

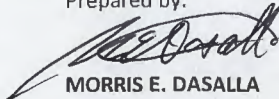
Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
301010000	PROCUREMENT OF OFFICE, IT AND OTHER SUPPLIES AND MATERIALS			Procurement Service (PS)/ Small Value Procurement (SVP)												
	1. Office Supplies and Materials															
	Battery, energizer, AA (2 per pack)	10 packs	1,000.00	PS												
	Battery, energizer, AAA (2 per pack)	20 packs	2,000.00	PS												
	Cutter Blade (for heavy duty cutter, 18mm)	2 tubes	305.00	PS												
	Note Pad (Stick on, 3" x 4")	10 pads	520.00	PS												
	Paper (bond, 70 gsm, 210mm x 297mm) A4	200 reams	24,000.00	PS												
	Paper (bond, 70 gsm, 216mm x 330mm) Legal	200 reams	26,000.00	PS												
	Staple Wire #35	5 boxes	500.00	PS												
	Adhesive tape, double, foam	10 rolls	1,000.00	SVP												
	Adhesive tape, double, tissue	10 rolls	1,000.00	SVP												
	Ballpoint pen, black/blue	500 pcs.	5,000.00	PS												
	Board covers, vellum (10 pcs/pack), letter size	200 packs	6,000.00	SVP												
	Board paper, legal size (10 pcs/pack)	200 packs	10,000.00	SVP												
	Paper, colored, letter size	150 rms.	30,000.00	SVP												
	Paper, colored, legal size	150 rms.	30,000.00	SVP												
	Paper, special for cert./prog. (10 pcs/pack)	200 packs	10,000.00	SVP												
	Paper clip, vinyl coated, jumbo	12 bxs	180.00	PS												
	Paper, photo (10 pcs/pack)	30 packs	3,000.00	SVP												
	Standing sprays/flowers	4 pcs.	12,000.00	PS												
	Sticker paper matt, A4 8065m	30 packs	900.00	SVP												
	Toner cartridge for copier mdl. 2501L	20 cart.	50,000.00	PS												
	Toner cartridge for copier mdl. 2000LE	20 cart.	30,000.00	PS												
	Sub-total		243,405.00													
	2. ICT Supplies and Materials															
	Ink for various printers	30 cart.	75,500.00	SVP												
	Sub-total		75,500.00													
	3. Other Supplies and Materials															
	Colored printer	2 units	13,000.00	SVP												
	HDMI Adaptor	2 pcs	4,000.00	SVP												
	Sub-total		17,000.00													
	3. Fuel, Oil, and Lubricants	As needed	35,000.00	SVP												

	TOTAL		370,905.00																	
301010000	PROCUREMENT OF VARIOUS SERVICES																			
	1. Travelling Expenses																			
	Transportation/Travelling (local)	As needed	100,000.00	SVP																
	Transportation/Travelling (foreign)	As needed	200,000.00	SVP																
	Sub-total		300,000.00																	
	2. Communications Expenses																			
	Postage and Courier Services	As needed	50,000.00	WETI																
	Telephone (Landline and Mobile)	As needed	130,000.00	WETI																
	Internet Subscription Expenses	As needed	90,000.00	WETI																
	Website Maintenance	As needed	35,000.00	WETI																
	Sub-total		305,000.00																	
	3. Professional Services																			
	Legal Services	As needed	5,000.00	As needed																
	Consultancy Services	As needed	30,000.00	Consulting Services																
	Other Professional Services (photo and video coverage, talents)	As needed	450,000.00	SVP																
	Sub-total		485,000.00																	
	4. Repairs and Maintenance (Labor and Materials)																			
	Office Equipment	As needed	20,000.00	SVP																
	ICT Equipment	As needed	20,000.00	SVP																
	Sub-total		40,000.00																	
	5. Other Maintening and Operating Expenses																			
	Advertising Expenses	1 lot	82,000.00	SVP																
	Printing and Publication Expenses (monograph, bulletins, souvenir program, etc.)	As needed	422,000.00	SVP																
	Venue, meals of meetings, RTDs, ASM, etc.	As needed	2,483,000.00	Lease of Venue																
	Rent (equipment and motor vehicle)	As needed	145,000.00	SVP																
	Subscription Expenses		5,000.00	SVP																
	Sub-total		3,137,000.00																	
	Sub-total		4,267,000.00																	
	TOTAL		4,637,905.00																	

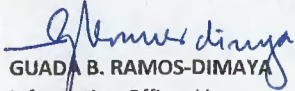
Legend: Procurement and/or delivery

- Notes:
1. The mode of procurement for the above goods and services will be either through Shopping, Small Value Procurement or Bidding whichever is applicable.
 2. The service for landline phones is provided by PLDT Co., the available provider in Bicutan, Taguig City.
 3. The amount and quantity of the above goods and services are subject to adjustment as required and/or needed in the operations of NAST.

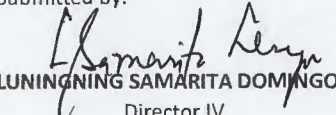
Prepared by:


MORRIS E. DASALLA
 Project Assistant III

Noted by:


GUADA B. RAMOS-DIMAYA
 Information Officer V

Submitted by:


LUNYNG SAMARITA DOMINGO
 Director IV

NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY, PHILIPPINES

3rd Level, Science Heritage Building

DOST Compound, Bicutan, Taguig City

FY 2017 PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End-user/Unit: **Philippine Science Heritage Center**

Source of funds: General Fund

P/A/Ps: Promotion of S&T Achievements through the operation and maintenance of the Philippine Science Heritage Center

Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
301030000	PROCUREMENT OF OFFICE SUPPLIES AND MATERIALS			Procurement Service (PS)/ Small Value Procurement (SVP)												
	1. Office Supplies and Materials															
	Ink cartridge, HP 704 colored	5 crtg	2,200.00	PS												
	Ink cartridge, HP 704 black	5 crtg	2,200.00	PS												
	Ink cartridge, HP 685 Black Ink	3 crtg	2,000.00	PS												
	Ink cartridge, HP 685 Cyan	3 crtg	2,000.00	PS												
	Ink cartridge, HP 685 Magenta	3 crtg	2,000.00	PS												
	Ink cartridge, HP 685 Yellow	3 crtg	2,600.00	PS												
	Ink cartridge, HP 933 Magenta	4 crtg	3,500.00	SVP												
	Ink cartridge, HP 933 Yellow	4 crtg	3,500.00	SVP												
	Ink cartridge, HP 933 Cyan	4 crtg	3,500.00	SVP												
	Ink cartridge, HP 933 Black	4 crtg	3,500.00	SVP												
	colored paper (assorted)	15 reams	3,000.00	SVP												
	2. Fuel, oil and lubricants	as needed	5,000.00	SVP												
	Sub-total		35,000.00													
301030000	PROCUREMENT OF VARIOUS SERVICES															
	1. Communications															
	Telephone (Landline)	As needed	5,000.00	WETI												
	Postage and Deliveries	As needed	5,000.00	WETI												
	Sub-total		10,000.00													
	2. Publication and Printing															
	Printing of programs, invitations, flyers, etc.	As needed	10,000.00	SVP												
	3. Local Travels and Delivery Expenses															
	Local Travels	As needed	5,000.00	SVP												
	Transportation and Delivery Expenses		5,000.00	SVP												
	Sub-total		10,000.00													
	5. Rent															
	Rental of equipments, vehicles, venues, etc.	As needed	5,000.00	SVP												
	4. Meetings, conferences, workshops, etc.															
	Catering services, venues and other related services	As needed	25,000.00	Lease of Venue												

Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	5. Professional Services															
	Security Services and Janitorial Services	As needed	598,000.00	Public Bidding												
	Other Professional Services		100,000.00	SVP												
	Sub-total		698,000.00													
	6. Repairs and Maintenance (Labor and Materials)															
	Other PPE (exhibits)	As needed	25,000.00	SVP												
	Sub-total		783,000.00													
	7. Capital Outlay															
	Office Equipment	As needed	6,000,000.00	Public Bidding												
	Furnitures and Fixtures	As needed	1,500,000.00	Public Bidding												
	Sub-total		7,500,000.00													
	TOTAL		8,318,000.00													


Legend: Procurement and/or delivery

- Notes:
1. The mode of procurement for the above goods and services will be either through Shopping or Small Value Procurement whichever is applicable.
 2. The service for landline phones is provided by PLDT Co., the available provider in Bicutan, Taguig City.
 3. The amount and quantity of the above goods and services are subject to adjustment as required and/or needed in the operation of NAST.
 4. The bidding for the procurement for Security and Janitorial Services is done by DOST with the agencies within the compound like NAST as one of the parties in the contract.

Prepared by:


LIEZEL R. PETALIO
 Clerk II

Noted by:


REIHVELLE A. PEREZ
 Planning Officer III

Submitted by:


LUNYNGNING SAMARITA DOMINGO
 Director IV

**NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FY 2017**

Project Title: Strategic Response to S&T Concerns of a Progressive Philippines Anchored on Science
Period Covered: January 1 to December 31, 2017


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Office, IT and Other Supplies and Materials	OD	Procurement Services (PS)/ Shopping/ Small-Value Procurement	March, June and September 2017				GAA and DOST-GIA	629,248.00	629,248.00		Purchase of supplies and materials per PMPP
	Communication services (telephone, mobile, postage and and internet)	WETI	Small-Value Procurement	January to December 2017					66,000.00	66,000.00		Monthly subscription
	Procurement for venue and related services for meetings, conferences, etc.	OD	Negotiated Procurement/ Lease of venue	January to December 2017					2,817,000.00	2,817,000.00		Venue including meals, accommodations, and other expenses for meetings, for a, roundtable discussion, workshops, ect.; procurement is "on need basis"
	Transportation/traveling expenses (Local)	OD	Small-value procurement	February to December 2017					145,000.00	145,000.00		Plane/bus/boat fare (local) including accommodations and related expenses
	Procurement of various professional and general services	OD	Small-value procurement	February to December 2017					578,780.00	578,780.00		Services of project staff, layout artist, technical editor, writers, etc.
	Printing/Publication Services	OD	-do-	June, September and December 2017					250,000.00	250,000.00		Printing of monographs, proceedings, souvenir programs, bulletins, etc.)
	Advertisement	OD	-do-	June, July, November and December 2017					50,000.00	50,000.00		
	Rental of equipment	OD	-do-	June to December 2017					40,000.00	40,000.00		Procurement is "on-need basis"
	Repair and Maintenance	OD	-do-	April to December 2017					10,000.00	10,000.00		Repair of facilities, equipment, etc.; procurement is "on-need basis"
	TOTAL								4,586,028.00	4,586,028.00	-	

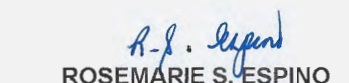
Prepared and Consolidated by:


Certified Correct: ✓

Recommending Approval:

Approved:


CHONA S. SANTOS
Administrative Officer V
and Sectariat, NAST BAC


ROSEMARIE S. ESPINO
Chief Administrative Officer and
Chair, NAST BAC


LUNINGNING SAMARITA DOMINGO
Director IV


FABIAN M. DAYRIT
Acting President

NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY, PHILIPPINES
3rd Level, Science Heritage Building
DOST Compound, Bicutan, Taguig City

2017 PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

End-user/Unit: Strategic Response to S&T Concerns of a Progressive Philippines Anchored on Science

Source of funds: General Fund

P/A/Ps: Strategic Response to S&T Concerns of a Progressive Philippines Anchored on Science

CODE	GENERAL DESCRIPTION	QUANTITY	ESTIMATED BUDGET	MODE OF PROCUREMENT	SCHEDULE / MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
413110006	PROCUREMENT OF OFFICE, IT AND OTHER SUPPLIES AND MATERIALS			Procurement Service (PS)/ Small Value Procurement (SVP)												
	BATTERY, size AA, alkaline, 2 pieces per blister pack	7 packs	120.00	PS												
	BATTERY, size AAA, alkaline, 2 pieces per blister pack	7 packs	104.00	PS												
	ENVELOPE, EXPANDING, plastic	150 box	5,255.00	PS												
	GLUE, all purpose, 300 grams min.	1 pack	50.00	PS												
	INDEX TAB, self-adhesive, 5 set/box, assorted colors	15 boxes	763.00	SVP												
	PAPER CLIP, gem type, 48mm, 100 pieces per box	10 boxes	135.00	PS												
	PAPER CLIP, gem type, 32mm, 100 pieces per box	10 boxes	68.00	PS												
	PAPER, Multi-Purpose (COPY) A4, 70gsm, ream	55 reams	5,632.00	PS												
	PAPER, Multi-Purpose (COPY), Legal size, 70gsm	11 reams	1,264.00	PS												
	Paper, colored, letter size (ream)	14 reams	4,711.00	SVP												
	Paper, colored, A4 size (ream)	16 reams	5,600.00	SVP												
	Paper, colored, long size (ream)	5 reams	1,900.00	SVP												
	Specialty paper, letter size (10pcs/pack)	175 reams	2,188.00	SVP												
	Board paper, letter size (10pcs/pack)	61 reams	1,205.00	PS												
	Board paper, long size (10pcs/pack)	41 reams	892.00	PS												
	Sticker paper, Matte, Letter size (10pcs/ pack)	37 reams	1,212.00	SVP												
	Photo paper, Glossy, Letter/A4 size (10pcs/pack)	6 reams	1,001.00	SVP												
	SIGN PEN, black, blue, red	15 boxes	660.00	PS												
	STAPLE WIRE, Standard, box	8 boxes	152.00	PS												
	TAPE, masking, 24mm, 50 meters length, roll	10 rls	551.00	PS												
	TAPE, transparent, 24mm, 50 meters, roll	25 rls	434.00	PS												
	TAPE, packaging, 48mm, 50 meters length, roll	15 rls	500.00	PS												
	TAPE, Double Sided Foam, 10 yards, roll	15 rls	2,363.00	SVP												
	TAPE, Double Sided Tissue, 18mm x 10m, roll	15 rls	551.00	SVP												
	WRAPPING PAPER, kraft, 50 sheets per pack	2 sheets	225.00	PS												
	STAPLER, heavy duty	2 pcs	900.00	PS												
	STAPLE REMOVER, plier type	4 pcs	73.00	PS												


CODE	GENERAL DESCRIPTION	QUANTITY	ESTIMATED BUDGET	MODE OF PROCUREMENT	SCHEDULE / MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	TAPE DISPENSER, table top	2 pcs	96.00	PS												
	DIGITAL VOICE RECORDER, 4GB (expandable)	2 pcs	15,600.00	SVP												
	EXTERNAL HARD DRIVE, 1TB	2 pcs	5,637.00	PS												
	FLASH DRIVE, 16GB, USB 2.0, plug and play	50 pcs	9,750.00	PS												
	MANILA PAPER, 10sheets per pack	100 packs	2,600.00	PS												
	Tabletop Paper Cutter, A3 wooden	1 pc	750.00	SVP												
	CD Holder (120-pc. Capacity)	2 pcs	500.00	PS												
	Twist tie with cutter	12 pcs	435.00	PS												
	INK CART, HP CZ107AA, (HP678), Black	25 pcs	8,944.00	PS												
	INK CART, HP CZ108AA, (HP678), Tricolor	25 cpcs	9,022.00	PS												
	TONER CART, HP CF211A (HP131A) , Cyan	23 crtg	80,500.00	SVP												
	TONER CART, HP CF212A (HP131A) , Yellow	23 crtg	80,500.00	SVP												
	TONER CART, HP CF213A (HP131A) , Magenta	23 crtg	80,500.00	SVP												
	TONER CART, HP CF210A (HP131A) , Black	27 crtg	94,500.00	SVP												
	TONER CART, 78A (HP 1566)	7 crtg	22,050.00	SVP												
	Rechargeable AA batteries (4pcs/pack)	2 packs	1,700.00	SVP												
	Power plug adapter	5 pcs	250.00	SVP												
	SDHC Memory Card Speed10 16GB	1 pc	1,000.00	SVP												
	LTE pocket wifi	1 pc	5,000.00	SVP												
	Casette tape	10 pcs	2,500.00	SVP												
	HDMI to VGA Adapter	2 pcs	2,000.00	SVP												
	HDMI Cable	2 pcs	300.00	SVP												
	Standing sprays/flowers (2 arrangements/order)	3 pcs	15,000.00	SVP												
	Others (Tokens, rayadillo, choir, documentation, etc.)	As needed	127,389.00	SVP												
	Supplies and materials (details c/o NRCP)		24,216.00	SVP/PS												
	Subtotal		629,248.00													
413110006	PROCUREMENT OF VARIOUS SERVICES															
	Communication (landline, mobile, internet and courier)	As needed	56,000.00	WETI												
	Travelling (fares, accommodations, etc.)	As needed	145,000.00	SVP												
	Representation Expenses (food for meetings, etc.)	As needed	2,817,000.00	Lease of Venue												
	Printing and Binding Expenses (Monograph, Proceedings, Souvenir Program, Bulletins, etc.)	As needed														
	Advertisement (newspaper, radio, etc.)	As needed	250,000.00	SVP												
	Rent (equipment and motor vehicle)	As needed	50,000.00	SVP												
	Repair and Maintenance Expenses (buildings)	As needed	40,000.00	SVP												
	Transportation and Delivery Expenses	As needed	10,000.00	SVP												
	Professional Services	As needed	10,000.00	SVP												
	6 ASM Resource Persons (Speakers) @ P3,300/paper	As needed	19,800.00	SVP												
	6 ASM Rapporteurs @ P990	As needed	5,940.00	SVP												
	6 ASM Moderators @ P990	As needed	9,900.00	SVP												
	100 Resource Persons @ P1,650/paper	As needed	165,000.00	SVP												

CODE	GENERAL DESCRIPTION	QUANTITY	ESTIMATED BUDGET	MODE OF PROCUREMENT	SCHEDULE / MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	40 Reactors @ P1,320/paper	As needed	52,800.00	SVP												
	12 Rapporteurs @ P495	As needed	5,940.00	SVP												
	12 Moderators @ P1,650	As needed	19,800.00	SVP												
	8 Commisioned Papers @ P30,000/paper	As needed	240,000.00	SVP												
	Contract of Service (layout artist, photo and video coverages, technical editor)	As needed														
	Legal/ Notarial Services	As needed	30,000.00	SVP												
	1 Project Coordinator @ P4,400/qtr. X 4qtrs.	As needed	17,600.00	SVP												
	2 Project Support Staff (L1) @ P1,000/qtr. X 4qtrs.	As needed	8,000.00	SVP												
	Subtotal		3,956,780.00													
	TOTAL		4,586,028.00													

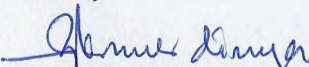
Legend: Procurement and/or delivery

- Notes:
1. The mode of procurement for the above goods and services will be either through Shopping, Small Value Procurement or Bidding whichever is applicable.
 2. The service for landline phones is provided by PLDT Co., the available provider in Bicutan, Taguig City.
 3. The amount and quantity of the above goods and services are subject to adjustment as required and/or needed in the operations of NAST.

Prepared by:


MORRIS E. DASALLA
 Project Assistant III

Noted by:


GUADA B. RAMOS-DIMAYA
 Information Officer V

Approved by:

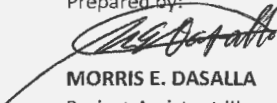

LUNINGNING SAMARITA DOMINGO
 Director IV

Code	General Description	Quantity	Estimated Budget	Mode of Procurement	Schedule / Milestone of Activities											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	5. Repair and Maintenance															
	Office Equipment		25,000.00	Direct Contracting												
	ICT Equipment		25,000.00	Direct Contracting/SVP												
	Subtotal		50,000.00													
	Sub-total		5,968,000.00													
	TOTAL		6,958,600.00													

Legend: Procurement and/or delivery

- Notes:
1. The mode of procurement for the above goods and services will be either through Shopping or Small Value Procurement whichever is applicable.
 2. The service for landline phones is provided by PLDT Co., the available provider in Bicutan, Taguig City.
 3. The amount and quantity of the above goods and services are subject to adjustment as required and/or needed in the operation of NAST.
 4. The period of procurement is a needed.

Prepared by:


MORRIS E. DASALLA
Project Assistant III

Noted by:


CHARYL C. APUYAN
Information Officer II

Submitted by:


LUNINING SAMARITA DOMINGO
Director IV


NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FY 2017

Project Title: Support to the NAST 40th Anniversary"
Period Covered: January 1 to December 31, 2017


Supplemental/Amendment No. 1

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
	Procurement of Office and IT Equipment	TSD	Small-Value Procurement (SVP)		October-November 2017												DOST- GIA	257,377.76	257,377.76		Purchase of video camera, compact camera and laptop computer
	TOTAL															257,377.76	257,377.76	-			

Prepared and Consolidated by:


CHONA S. SANTOS
Administrative Officer V
and Sectariat, NAST BAC


Certified Correct:


ROSEMARIE S. ESPINO
Chief Information Officer
and Chair, NAST BAC

Recommending Approval:


LUNENING SAMARITA DOMINGO
Director IV

Approved:


WILLIAM G. PADOLINA
President

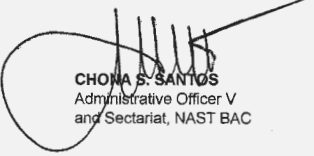
**NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FY 2017**

**Project Title: AASSA-NAST PHL INTERNATIONAL SYMPOSIUM
Period Covered: September 2017**


Supplemental/Amendment No. 1

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	Representation Expenses (meals and related expenses)	TSD*	Lease of venue													DOST-PCHRD	370,000.00	370,000.00		Meals and related expenses for the AASSA Executive Council Meeting and the Internatioanal Symposium
	Rental of: Audio Visual Equipment	TSD	Small-Value Procurement (SVP)													-do-	110,000.00	110,000.00		Rental of audio equipment and LED video wall
	Motor vehicles	TSD														-do-	63,000.00	63,000.00		Rental of van, boat, car, etc.
	Travelling expenses	TSD	Lease of venue													-do-	457,000.00	457,000.00		Accommodation and airport transfer of foreign guests and participants
	TOTAL																1,000,000.00	1,000,000.00		

Prepared and Consolidated by:


CHONA S. SANTOS
Administrative Officer V
and Secretariat, NAST BAC

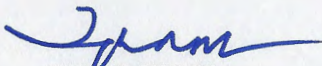
Certified Correct:


ROSEMARIE S. ESPINO
Chief Information Officer
and Chair, NAST BAC

Recommending Approval:


LUNYONG SAMARITA DOMINGO
Director IV

Approved:


WILLIAM G. PADOLINA
President