

**NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY  
ANNUAL PROCUREMENT PLAN FY 2024**

PAP Code	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Procurement of office, IT, and other supplies and materials	FAD/ TSD/OD	NP-53.9 Small Value Procurement PS-DBM	As scheduled	As scheduled	As scheduled	As scheduled	GAA DOST-GIA	4,133,816.84	4,133,816.84		Procurement of office/IT supplies and materials including semi-expendable supplies and materials
100000100001000 310100100004000	Procurement for utilities (water and electricity)	FAD/ TSD/OD	WETI	N/A	N/A	N/A	As scheduled	GAA	1,047,500.00	1,047,500.00		Provision of electricity and water for the building of NAST (from Meralco and Manila Water Co., Inc.)
100000100001000 310100100001000 310100100002000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Telecommunication and internet service	FAD/ TSD/OD	WETI	N/A	N/A	N/A	Jan-Feb. 2018	GAA DOST-GIA	2,784,175.00	2,784,175.00		Provision of telephone lines by PLDT; mobile cards; internet connection service dedicated web server hosting, cloud computing, and subscription for video conferencing, DNS
100000100001000 310100100001000 310100100002000 310100100004000 310100100005000	Advertisements in tri-media	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	415,000.00	415,000.00		Advertisement in tri-media for NAST and NSTW awardees; obituary for National Scientists; Annual Scientific Meeting, SCS Oath Taking of Newly Conferred and Upgraded Career Scientists, etc.
100000100001000 310100100001000 310100100002000 310100100004000 310100100005000	Repairs and maintenance of building, office/IT equipment, motor vehicles, exhibits and other NAST properties	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As needed/ required	As needed/ required	As needed/ required	As needed/ required	GAA	3,388,850.56	3,388,850.56		Repair of office/IT equipment, furniture's, motor vehicles, exhibits and other properties as needed
100000100001000 310100100001000 310100100002000 310100100005000	Legal services (notarial fees)	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As needed/ required	As needed/ required	As needed/ required	As needed/ required	GAA	51,692.16	51,692.16		Notarial fees for contracts and other documents

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100000100001000	Auditing Services	FAD/	NP-53.9	As needed/	As needed/	As needed/	As needed/	GAA	25,000.00	25,000.00		Auditing Services and other related expenses
310100100001000 310100100002000	Photo and video coverages	TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	75,000.00	75,000.00		Photo and video coverage services during the ASM and awarding ceremonies; other related NAST Activities
310100100001000 310100100002000	Artists	TSD	NP-53.6 Scientific, etc.	As scheduled	As scheduled	As scheduled	As scheduled	GAA	36,000.00	36,000.00		Artists to perform during awarding ceremonies
100000100001000 310100100004000	Janitorial services	FAD/ TSD/OD	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GAA	1,070,000.00	1,070,000.00		Janitorial services (4 janitors); the bidding is conducted by DOST where NAST is one of the contracting parties
100000100001000 310100100004000	Security services	FAD/ TSD/OD	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GAA	1,338,000.00	1,338,000.00		Security services (4 guards); the bidding is conducted by DOST where NAST is one of the contracting parties
100000100001000	Fidelity bond and property insurance	FAD	Direct Contracting	N/A	N/A	N/A	As scheduled	GAA	445,000.00	445,000.00		The Fidelity Bond is availed directly from the Bureau of the Treasury/the insurance of NAST properties including motor vehicle is contracted with GSIS.
100000100001000	Taxes, Duties and Licenses	FAD	Direct Contracting	N/A	N/A	N/A	As scheduled As needed	GAA	5,000.00	5,000.00		Taxes, Duties and Licenses
100000100001000 310100100001000 310100100003000 310100100002000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Plane/bus/boat tickets and accommodation services (local and international)	FAD/ TSD/OD	NP-53.9 and NP-53.10 Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GAA DOST-GIA	10,727,077.95	10,727,077.95		Purchase of plane/bus/boat tickets including motor vehicle rentals necessary for movement of employees, resource persons from assigned station to another; also includes availment of accommodation services in all NAST activities
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Lease of Venue	FAD/ TSD/OD	NP-53.10 Lease of Venue	As scheduled	As scheduled	As scheduled	As scheduled	GAA DOST-GIA	10,574,366.00	10,574,366.00		Venue (meals and accommodation) and catering services for meetings, fora, workshops, awarding ceremonies, orientations, mentoring program, S&T promotional activities, etc.

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100000100001000 310100100001000 310100100002000 310100100003000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Printing and publication services	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA DOST-GIA	3,233,340.00	3,233,340.00		Printing of NAST publication, annual report, souvenir programs, brochures, flyers, bulletin, NAST Statement, SCS publications, etc.
100000100001000 310100100001000 310100100002000 310100100003000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Rental of vehicles and equipment	FAD/ TSD/OD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA DOST-GIA	958,000.00	958,000.00		Rental of audio-visual equipment and motor vehicles needed in NAST activities
310100100002000 310100100003000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Professional Services Consultancy Services Other Professional services (consultant for the PSHC Strategic Communication Plan) Other Professional Services (development of concept art for national scientists)	TSD	NP-53.9 Small Value Procurement	As needed	As needed	As needed	As needed	GAA DOST-GIA	13,099,146.00 730,000.00 1,300,000.00	13,099,146.00 730,000.00 1,300,000.00		Professional Services Consultancy Services
310100100002000 310100100003000 310100100004000	Training and Scholarship Expenses	TSD	NP-53.9 Small Value Procurement	As needed	As needed	As needed	As needed	GAA	340,000.00	340,000.00		Training and Scholarship registrations & fees
310100100002000	Medals, plaques, trophies and academic gowns	TSD	NP-53.9 Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GAA	528,000.00	528,000.00		Fabrication of trophies, plaques, medals and academic gowns for awardees of different NAST awards, SCS Newly Conferred and Upgraded Career Scientists, etc.
310100100002000 310100100003000 310100100004000 310100100005000	Membership Dues and Cont. to Org.	TSD	Direct Contracting	As needed	As needed	As needed	As needed	GAA	500,000.00	500,000.00		Membership dues and contribution to organizations
310100100003000	Funeral/memorial services	TSD	NP-53.2 Emergency	As needed	As needed	As needed	As needed	GAA	1,442,000.00	1,442,000.00		Funeral services for deceased National Scientists

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10000100001000	Procurement of ICT equipment and software	FAD/TSD	NP-53-5 Agency to Agency	N/A	N/A	N/A	Feb-March	GAA				Purchase of laptops, desktops, printers, multimedia projectors, software's
10000100001000 310100100002000 310100100003000 310100100004000 310100100005000 PhilCOAST Proj. FEP Project GPUM Proj. Scoping Proj.	Transportation and delivery	-do-	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GAA	103,324.00	103,324.00		Transportation and delivery services
310100100003000	Research, Exploration & Dev. Exp.	FAD/TSD	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GAA	4,320,000.00	4,320,000.00		Research, Exploration and Dev. Expenses
10000100001000 310100100002000	Other MOOE	-do-	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GAA	130,000.00	130,000.00		Purchase of token, backdrops, etc.
	Other General Services	-do-	NP-SVP Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GAA	10,000.00	10,000.00		Other general Services
10000100001000 310100100002000 310100100005000	Library and other Reading Materials	-do-	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GAA	104,000.00	104,000.00		Library and other reading Materials
10000100001000	Extraordinary and Mis. Expenses	-do-	NP-SVP Agency-to-Agency Direct Contracting	As needed	As needed	As needed	As needed	GAA	136,000.00	136,000.00		
310100100004000	Capital Outlay for PPE - Other macheniries and travelling exhibit	-do-	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GAA	36,215,000.00		36,215,000.00	Property, Plant and Equipment Outlay Upgrading of the PSHC Exhibit
310100100004000	Procurement of ICT equipment and software	FAD/TSD	NP-53-5 Agency to Agency	N/A	N/A	N/A	Feb-March	GAA	845,000.00		845,000.00	Purchase of laptops, desktops, printers, multimedia projectors, software's
10000100001000	Motor Vehicle	-do-	NP-SVP Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GAA	1,400,000.00		1,400,000.00	Purchase of motor vehicle
<b>TOTAL</b>									<b>102,160,288.51</b>	<b>63,700,288.51</b>	<b>38,460,000.00</b>	

Prepared and Consolidated by:

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